Index of Templates

Writing

Introduce

Introducing Standard Views

- Americans today tend to believe that .
- Common sense seems to dictate that _____.
- It is often said that_____. •
- You would think that . •
- Many people assume that _____.

Making What They Say Something you say

- I've always believed that .
- When I was a child, I used to think that .
- Although I should know better now, I cannot help thinking that______.
- At the same time that I believe_____, I also believe_____. •

Capturing Authorial Action

- X acknowledges that_____ •
- X agrees that_____.
- X argues that . •
- X believes that _____. •
- X claims that_____.
- X complains that_____. •
- X concedes that .
- X demonstrates that _____.
- X emphasizes that_____.
- X insists that _____. ٠
- X observes that_____. •
- X questions whether_____. ٠
- X refuses to claim that_____. •
- X reminds us that_____. •
- X reports that_____. •
- X suggests that_____. •
- X urges us to_____. •

Reproduce

Introducing Quotations

- X states, "_____." •
- According to X, "_____." X himself writes, "_____." •
- ٠
- In her book, ______, X maintains that "_____." •
- In X's view, "_____." ٠
- X agrees when she writes, "_ •
- X complicates the matters further when he writes, "_____." •

Explain

Explaining Quotations

- Basically, X is saying_____. •
- In other words, X believes •
- In making this comment, X argues that ٠
- X is insisting that_____.
- X's point is that_____. •

- I agree that ______ because my experience ______ confirms it.
- X's theory of ______ is extremely useful because it sheds insight on the difficult problem of ______.
- I agree that _____, a point that needs emphasizing since so many people believe ______.

Indicating Who Cares

At first glance, teenagers appear to ______. But on closer inspection ______.

Establishing Why Your Claims Matter

- X is important because_____
- Ultimately, what is at stake here is____
- My discussion of X is in fact addressing the larger matter of ______.
- Although X may seem of concern to only a small group of ______, it should in fact concern anyone who cares about ______.

Commonly Used Transitions

Cause and Effect	Thus	On the other hand	Naturally
Accordingly	To sum up	Regardless	To be sure
As a result	To summarize	Whereas	
Consequently		While	Example
Hence	Comparison	Yet	After all
It follows, then	Along the same		As an illusion
Since	lines	Addition	Consider
So	In the same way	Also	For example
Then	Likewise	And	For instance
Therefore	Similarly	Besides	Specifically
Thus		Furthermore	To take a case in
	Contrast	In addition	point
Conclusion	Although	In fact	
As a result	But	Indeed	Elaboration
Consequently	By contrast	Moreover	Actually
Hence	Conversely	So too	By extension
In conclusion, then	Despite the fact		In short
In short	that	Concession	That is
In sum, then	Even though	Admittedly	In other words
It follows, then	However	Although it is true	To put it in another
So	In contrast	that	way
The upshot of all	Nevertheless	Granted	To put it bluntly
this is that	Nonetheless	I concede that	To put it succinctly
Therefore	On the contrary	Of course	Ultimately
Adding Metacommentary			

- In other words, _____.
- What _____ really means by this is ______.
- To put it another way, ______.
- In sum, then, _____.
- My conclusion, then, is that, _____.
- In short, _____.
- Although some readers may object that _____, I would answer that ______.

From Graff, Gerald and Cathy Birkenstein. "They Say/I Say": The Moves That Matter in Persuasive Writing. Norton, 2007

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