Add/Drop, Audit, Pass/Fail Request

Term: Add/drop deadlines vary per Academic Year. Please consult the Academic Calendar for specific dates.	
Student's Name/ID:	Program:
1. ADD course: 　　　Yes　　　　No	Course # and title
2. DROP course: 　　　Yes　　　　No	Course # and title

3. CHANGE within current course # and title:

_____

Grade: Letter Grade　　　　　Pass/Fail　　　　　Audit

Credits: From _____ To _____

Student Signature _____ Date_____

- SIGNATURES & DATES (if required) -

Faculty: _____　　Date: _____

Advisor: _____　　Date: _____

Dean: _____　　Date: _____

Instructions to student: Please complete this form, obtain your instructor's and advisor's signatures (and the Dean, if past deadline). Once form is completed and signatures obtained, submit to the Registrar's office promptly.

Should you have any questions or concerns with any of the above, please contact the Registrar's office immediately: